

LOGISTICAL INFORMATION
Workshop on Insights and Tools for Adaptation:
Learning from Climate Variability
Washington, D.C.
18-20 November 2003

Hotel and Workshop Venue: Marriott at Metro Center

Address: 775 12th Street, NW

Washington, D.C. 20005

Telephone: 202 737 2200

Fax: 202 437 5886

Website: www.marriotthotels.com

Participant rate: US \$150/night, not including taxes.

Hotel amenities include: restaurants and lounges, indoor pool, fitness center with whirlpool and sauna, massage therapy, jogging trail nearby

All rooms feature: individual climate control, telephone with message light and voice mail, AM/FM alarm clock radio, remote-controlled cable TV, in-room coffee maker, hair dryer, iron and ironing board, and Internet data port.

Internet can be accessed from your room for \$9.95 per day, either by plugging your laptop into the data port or by using the keyboard attached to the TV in your room. If you wish to use the Internet we suggest that you bring your own computer or access via the television screen, as Internet access at the hotel Business Center costs \$3.95 for the first 15 minutes and \$0.25 for each additional minute.

Meals:

A buffet breakfast will be provided Tuesday through Thursday outside the Marriott Ballroom from 7:30 AM. Lunch and dinner will be on your own either at one of the hotel restaurants (Metro Grille, Regatta Raw Bar, Plaza Stop Café) or at one of the many nearby restaurants.

Weather:

Weather in Washington this time of year tends to be full of surprises. Highs are expected to be in the 50s and 60s (Fahrenheit) and overnight lows in the 30s and 40s. There may be rain.

Background Papers:

The tremendous set of background papers contributed in advance of the workshop are posted on the workshop web site: www.climateadaptation.net . They are also being bound for distribution at the workshop. We expect that this strong set of background papers will be an important catalyst for discussion. Please download and read as many papers as you are able, so that we can begin workshop proceedings with the papers as a starting point.

Handouts:

Space will be provided for you to place handouts that you would like to share with other workshop participants. We encourage you to copy your handouts before leaving your home institution as photocopy facilities at the hotel are limited. We are expecting approximately 70 participants at the workshop, and another 50-100 for the Synthesis Session on Thursday afternoon.

Workshop Video:

We will be putting together a short workshop video to communicate the ideas discussed at the workshop with a broader audience. We will film some of the workshop sessions and conduct short (10 minute) filmed interviews with workshop participants. The purpose of the interviews is to hear perspectives on the workshop themes straight from the participants' mouths. Interview questions will cover issues such as what research on climate variability has to offer to climate change adaptation. The interviews will be conducted by Harvey Hill and Aurelia Micko and will take place each morning before the workshop begins, during coffee breaks and lunch, or at the end of the day. A sign-up sheet for the interviews will be available at the registration table. Please sign up! You ought to be in pictures!

Note: If you have digital pictures or film footage from your filed work that could be woven into the video, please bring it with you. Images from the field would make the video much more interesting. Preferred formats are DV, mini-DV, or BetaCamSP. (VHS is of limited use because it is an analog format.) If you have questions, please contact Aurelia Micko (aurelia.micko@noaa.gov) or Harvey Hill (harvey.hill@noaa.gov).

Business Center Information:

The Business Center is located in the lobby, behind the Concierge Desk. From any hotel telephone contact the desk attendants at extension 6222 or Guest Services Agents at extension 0. Copy and fax machines, IBM compatible computers with printers, Internet and e-mail access, laptop access, and business services are available 24 hours a day. Overnight shipping is available.

Services	Price
Copies/Computer Printing	
Black & White:	
first 20 sheets	Free
21 st sheet plus	\$.15 each
Color:	
1-25 sheets	\$2.00 each
21 st sheet plus	\$1.00 each
Faxes	
Domestic (per page)	\$1.00 each
International (per page)	\$3.00 each
Computer Usage	
10 minutes	\$5.00 flat
30 minutes	\$10.00 flat
60 minutes	\$20.00 flat
Internet Usage	
first 15 minutes	\$3.95 flat
additional minutes	\$.25/minute
Diskette purchase	\$2.50 each

Ground Transportation

The Marriott at Metro Center is located approximately 15 minutes from Ronald Reagan National Airport, 45 minutes from Washington Dulles International Airport, and one hour from BWI. Travel times can be considerably longer if traffic is heavy.

Via Super Shuttle:

Upon arrival at Ronald Reagan National Airport, proceed to the outside curb and contact the Super Shuttle representative. After hours call (800) 258 3826 and press 1 for dispatch or 2 for reservations. The fare is \$7.00 per person.

From Washington Dulles International Airport collect your baggage and follow signs for ground transportation leading you directly to the Super Shuttle boarding area located on the lower level, outside at Curb 1D or 1E. A uniformed Guest

Service Representative will assist with baggage and boarding. After 12:00 a.m. call (703) 416 7884. The fare is \$22.00 per person and \$10.00 for each additional person. For more information on Super Shuttle visit www.supershuttle.com

Via Taxi:

The fare to and from Ronald Reagan National is approximately \$13.00 per person. The fare to/from Washington Dulles International Airport is approximately \$45.00 per person. The fare to/from BWI is \$50-\$60, plus an additional \$1.00 during rush hour and \$1.50 for each additional passenger.

Metrorail

Metro can only be accessed from Ronald Reagan National Airport. Take the Blue Line toward Addison Road; get off at Metro Center. The Blue line stop at Metro Center is one-half block from the Marriott. Regular fare is: \$1.20 non-peak hours / \$1.45 peak hours.

Hotel Parking:

Parking at the Marriott at Metro Center is \$23.00 per night. Daytime parking over 3 hours is \$21.00

For funded participants:

Be sure to complete your travel voucher before your departure. You do not need to provide meal receipts as you will automatically be reimbursed \$45 per day for lunch, dinner and incidental expenses (breakfast will be provided at the workshop venue). You will need all other receipts for reimbursement; please see Gina Galo of NOAA and/or Brian Jackson of UCAR at the registration table.

Reception: November 18, 5:30-7:00 PM

Participants are cordially invited to attend a casual reception in Salon B of the Marriott Ballroom.

Tourist information available from Concierge Desk

Optional tour of Washington, Wednesday, 19 November
“Washington After Dark”

Gray Line Tours

Boarding in front of the hotel starts at 7:10 p.m.

\$30.00 per Adult

Tour Length – 3 hours

See our national monuments and federal buildings flooded in lights, from the illuminated dome of the US Capitol to the view from the roof of the Kennedy Center. Step off the coach and visit the Jefferson, Lincoln, Vietnam, Korean and FDR Memorials and the Kennedy Center. View from the coach the US Capitol, Library of Congress, Supreme Court, House and Senate Office Buildings, Federal Triangle, Pennsylvania Avenue, The White House, Capitol Reflecting Pool, Georgetown and Marine Corps Iwo Jima memorial. If you would like to join the optional sightseeing tour on Wednesday evening, we recommend that you purchase a ticket from the concierge in the main lobby in advance. We've designated Wednesday evening as the optional sightseeing night, but "Washington by Night" tours are available all evenings.